

CYCLING AND PEDESTRIAN ADVISORY COMMITTEE TERMS OF REFERENCE

Composition

The City of Markham Cycling and Pedestrian Advisory Committee shall be comprised of up to 21 members of the public and outside organizations, including one representative of the Markham Environmental Advisory Committee, one representative of the Advisory Committee on Accessibility, and two (2) Members of Council.

Quorum

Quorum shall consist of seven (7) Members.

Meeting Frequency

The Committee shall meet quarterly.

Mandate

The specific duties of the City of Markham Cycling and Pedestrian Advisory Committee shall include, but not be limited to, the following:

- Advising staff of various departments and Council on the design, development and delivery of cycling and pedestrian policies, programs and facilities to promote and enhance cycling and walking in Markham;
- Compiling research and statistics on cycling and pedestrian issues;
- Working with local neighbourhoods by collecting and distributing information related to cycling and walking;
- Promoting an increased public awareness of cycling and walking as environmentally friendly forms of transportation;
- Assisting in fundraising opportunities;
- Discussing and resolving any issues between cyclists and pedestrians;
- Assisting in the integration of bicycle and pedestrian facilities into significant development proposals as they arise.

Sub-Committees

- Sub-committees may be created to assist and/or advise the City of Markham Cycling and Pedestrian Advisory Committee;
- The City of Markham Cycling and Pedestrian Advisory Committee may appoint, at the request of the Chair of the Sub-committee, additional members to sit on the Sub-committee. These representatives will be regarded as non-voting members.

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- Council approved reducing the number of Council Members from three to two, and changed the meeting frequency from monthly to quarterly meetings on February 22, 2023.
 - Council approved change from two to three Council Members to be appointed to CPAC on April 30, 2019
 - Council approved CPAC Terms of Reference on September 30, 2003